

LETTER HEAD

EXAMPLE SUPPORT LETTER

DATE

RE: Support letter for Early Career Award application for XXXX

Dear SIRS,

Please find below a letter of support for XXX in their application for an Early Career Award.

I have known XXX since XXX, when they commenced a PhD within my lab. The lab is dedicated to the study of cognitive deficits in schizophrenia (and related psychoses) using cognitive and linguistic testing, and various neuroimaging techniques (functional magnetic resonance imaging and event-related potentials using electroencephalogram). (i.e., BRIEF SUMMARY OF PERIOD OF TIME KNOWN THE APPLICANT, IN WHAT CAPACITY AND THE FIELD OF STUDY).

XXX is a competent and talented researcher. XXX has already produced several peer-review publications in top international journals. PERHAPS PROVIDE EXAMPLES. In addition, XXX is well on the way to producing at least four peer-review publications from their PhD, the first of which has recently been submitted. COUPLE OF SENTENCES ABOUT THIS WORK. XXX will be presenting some of this data at SIRS2023. Given XXX performance to date, this would sit within the top 5% of researchers amongst their peers. (i.e. BRIEF SUMMARY OF ACHIEVEMENTS TO DATE – PUBLICATIONS, AWARDS AND ANY GRANTS).

XXX has an impressive set of skills and expertise. XXX has considerable experience with cognitive testing, clinical interviewing (patients with schizophrenia) and a range of statistical techniques to analyse the data. XXX is open to learning new experimental methodologies and literatures, and is a valuable addition to my lab. I have been extremely impressed with XXX's growth over the last couple of years. XXX was enrolled in their PhD during the COVID pandemic, which has greatly and negatively impacted most Australian's as we have had the longest lock down of anywhere in the world. Despite these difficulties XXX has kept their PhD on track and has excelled. (i.e. BRIEF SUMMARY OF SKILLS – PLUS NOTING ANY OBSTACLES).

Attending this congress will allow XXX to meet and speak with experts in the field and is an important stage of their career development. This will be an important step in developing XXX independence as a researcher and creating new links and collaborations. Given the aforementioned COVID difficulties, XXX has not met any of their international colleagues nor had opportunity to attend any conferences to date. XXX's stipend does not have travel funds and travel from Australia is expensive. This award would be important to launching XXX international career. (i.e. BRIEF SUMMARY OF THE BENEFITS OF WINNING THE EARLY CAREER AWARD)

It is my pleasure to support XXX application.

Yours Sincerely

NAME

SIGNATURE